THE AGREEMENTS' DECISION TREE

Does the agreement _Include_ the exchange or expenditure of something of value (for example, funds or services)?

YES →

NO ↓

Is it a non-binding agreement?

YES ↓   **NO** ↓

Memorandum of Understanding

A non-FSM 1580 instrument. Seek advice from appropriate staff area (for example, property transfers).

Note: This is a tool. Be sure to consult with FSH 1509.11 and your local G&A specialist for additional Information.

SELECT APPROPRIATE QUESTIONS/RESPONSES

Does the FS procure goods and/or services for the direct benefit of the agency?

Is there a mutual benefit, mutual interest, and cost sharing?

Does the FS transfer anything of value, such as funds, to a recipient to accomplish a public purpose as authorized by law?

Will the FS perform a service, or provide goods for a cooperator with cooperator funds?

Does the project deal with Law Enforcement, Fire Protection, or Roads?

These questions above don't apply.

ANSWER PRIMARY FOLLOW-UP QUESTIONS

With a private vendor?

With another Federal agency?

With a college for training and teaching activities?

Does the project cover one of the following:
1. Pollution abatement?
2. Manpower/job training?
3. Publication of forestry history materials?
4. Interpretive associations?
5. Forest protection?
6. Prescribed fire?
7. Watershed restoration and enhancement?

Will the FS cooperatively develop, plan, and implement a project with a cooperator that is mutually beneficial and enhances FS activities?

Is the FS substantially involved?

Is the cooperator a Federal agency?

State or local laws?

Fire?

Joint road system?

PRIMARY INSTRUMENT TYPE

Contract (non-FSM 1580)

Interagency Agreement (outgoing funds)

Cost Reimbursable Agreement

Participating Agreement

Challenge Cost Share Agreement

NO → Grant
YES → Cooperative Agreement

NO → Collection Agreement
YES → Interagency Agreement (incoming funds)

Cooperative Law Enforcement Agreement

Cooperative Fire Protection Agreement

Cooperative Forest Road Agreement